



## BOARD ACTION REQUEST FORM

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### SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

### SECTION 2: OVERVIEW

**Subject:** Purchase of 2 Network Switches **Requested by:** Paul Gorski

**To Committee(s):** Finance; Full Board **Meeting Date(s)** 04-14-2022; 04-21-2022

**Action Requested (Select One):** ☒ **Motion** ☐ **Resolution** ☐ **Ordinance** ☐ **Contract Approval**

**Executive Session** ☐ **YES** ☐ **NO** **5 ILCS 120/2(c) Exception:** \_\_\_\_\_

#### Requestor's Recommended Action:

Motion to authorize the purchase of 2 network switches from the Capital budget.

### SECTION 3: PROPOSAL

*Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.*

Switches: Devices that computers & network devices plug into to form the backbone of the network. This unanticipated expense is needed in this FY primarily to accommodate the new computers, printers and new court room docket displays being added in the Courts Building network as the result of an unanticipated grant award in the amount of \$82,000. The new switches will allow IT to: 1) Complete the installation of new computers, printers and court room docket displays recently acquired through a state courts grant; 2) Complete the New Courts wireless network upgrades started in 2020; 3) Complete the New Courts network VLAN upgrades started in 2020 to support the telephones and wireless network.

### SECTION 4: FINANCIAL IMPACT

*Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.*

**Budgetary Status (check all that apply):** **Cost of Proposed Action:** \$ 9,626

- ☐ This action has no budgetary implications.
- ☐ Funds are available in this FY budget. Line-item Description/Number \_\_\_\_\_
- ☒ Funds are not budgeted in this FY. Proposed funding source: ARPA
- ☐ If approved, funds will be requested for this action in next year's budget.
- ☐ This action will bring in additional revenue of \$ \_\_\_\_\_ Line-item \_\_\_\_\_
- ☐ This action will reduce expenditures and/or be budget neutral.

On April 7, 2022, the ARPA Committee recommended allocating \$1.5 mil of ARPA funding towards County capital projects. This allocation is pending Finance and full Board approval.



## Proposal: Lee County Additonal Switches #1783

Prepared For				Prepared By			
Paul Gorski Lee County 112 East 2nd St. Dixon, IL 61021 8152858166				Amit Patel Syndeo Networks Inc. PO Box 833 Saint Charles, IL 60175 630 457 4218			
Quotation Date				Valid Until			
03/24/2022 02:15pm				06/30/2022			
Recurring Term				Payment Terms			
0 Months				Net 30			
Quantity	Product	Description	List	Discount	Sale Price	Tax	Total
2	Switch	[NRC] 48PORT EX2300 10/100/1000BASET PERP POE+ 4 X 1/10G SFP/SFP+ OPTICS SOLD SEPARATELY 1) New Courts, 4th floor closet, outside Probation. 2) New Courts, 4th floor radio room rack outside judges chambers	5,400.00	30.00 %	3,780.00	0%	7,560.00
2	Switch	[NRC] CP SUP EX2300-48PSVCS 1 YR SUPPORT	680.00	20.00 %	544.00	0%	1,088.00
6	Professional Services - Off Site	[NRC] Off Site Professional Services Per Hour	148.00	%	148.00	0%	888.00
2	Switch	[NRC] Switch Stack Cable	45.00	%	45.00	0%	90.00
Service Address: 309 S Galena Ave Suite 320,Dixon,IL						<b>Total</b>	13,138.00
<b>Monthly Recurring Cost:</b> \$ 0.00 <b>Non-Recurring Cost:</b> \$ 9,626.00						<b>Discount</b>	-3,512.00
						<b>Subtotal</b>	9,626.00
						<b>Tax</b>	0.00
						<b>Shipping</b>	0.00
						<b>Grand Total</b>	9,626.00

**MEMO:** Lee Co - POE Switch for LOTS

NRC = "Non-recurring charge". A one-time charge established for installation and construction, or purchase of equipment.

MRC = "Monthly recurring charge" and specifies the monthly charge for the service.

ARC = "Annual recurring charge" and specifies the annual charge for the service.

Assumptions:

1) The price's set forth herein constitute a non-binding quote good for 30 Days. Final terms and conditions shall be set forth in a formal agreement between the parties.

The price quoted is exclusive of all applicable federal or state sales or excise taxes or universal service fund, utility or similar fees and taxes levied or imposed upon Syndeo or customer arising from or relating to the provision of the services quoted herein, all of which shall be separately charged to customer.

2) Building License Fees are not included in the price quoted above and will be added (if required) in a final quote.

3) The network design associated with pricing assumes the fiber backbone will extend to the Syndeo demarcation points within locations listed above. The typical Syndeo demarcation point is located in the basement of a building. Customer to provide rack, space, and power for Syndeo dedicated equipment at each location.

Thank you for your business!